



RENTAL LICENSE APPLICATION

Circle One: New License Renewal FEE \$100

Rental Property Address: _____

OWNER

AGENT (If Owner doesn't live in Metro Area)

Name: First _____ Last _____ First _____ Last _____

Address: _____ Address: _____

Phone #: _____ (Personal) Phone _____ (Personal)

Email: _____ Email _____

Occupant Name(s): First _____ Middle _____ Last _____
(Older than 18)
First _____ Middle _____ Last _____
First _____ Middle _____ Last _____

Occupants (Younger than 18) (Ages Only) _____

Insurance Certificate Provided: Yes No

Criminal Background Check: By signing below you certify that you have completed a criminal background check as required by City Ordinance of the renter(s) and that you have retained the information.

Sub Association Letter (If Required) Yes No

The undersigned hereby applies for a rental license; attests that all real estate taxes and any municipal bills are paid in full; and attests that the subject premises will be operated and maintained according to the requirements contained in Title 11, Section 114 of the North Oaks Municipal Code and subject to any applicable penalties. The undersigned represents that all of the above information is true to the best of their knowledge and acknowledges that any misrepresentation of facts is grounds for denial of the application. The undersigned further agrees that the rental dwelling may be inspected by City staff. Please note that the license expires on December 31st.

Applicant Signature: _____

STAFF USE ONLY: Paid Cash Credit Check# _____ Receipt# _____ Date _____

FOR AN INSPECTION CALL LEON OHMAN 612-817-0694
(All rental homes need to be inspected once every three years.)

